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Security Records Division
Work Measurement Statistics for June 1975

1. Case Processing Activity. Cases processed based on requests for checks, investigations and/or security clearances.	<u>2105</u>
2. Indices Activities. Manual name searches; names changed; cards typed, filed and purged; and security documents numbered.	<u>8747</u>
3. Filing Activities. Files requested, files pulled, folders filed, files recharged, security documents filed, PRU requests and terminal searches.	<u>66441</u>
4. Computer Support Activities. Names searched, systems update transactions, miscellaneous keypunch activity and 1050 Telecommunications transactions.	<u>66469</u>
5. Communications Activities. Teletype messages, dispatches, Agency cable and non-Agency cable traffic, document receipts, items manifested, notices and bulletins handled.	<u>6363</u>
6. Case Analysis Activities. Cases analyzed, summaries prepared and reference material reviewed and summarized.	<u>771</u>
7. Information Processing Check Activities. Checks requested, references reviewed, summaries prepared and material furnished requesters.	<u>1215</u>
8. File Retirement and Microfiche Activities. Files reviewed for retirement to microfiche and pages prepared and filmed.	<u>51718</u>
9. Outside Agency Name Check Activity. Completed requests for checks and supporting memoranda prepared in cases with positive results.	<u>5136</u>

Total Units Produced 208,965